UPSKILL TO DELIVER VIRTUAL CLASSROOM WORKSHOPS

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Upskill to deliver
Virtual Classroom Workshops

Context

Due to the lockdown restrictions of the COVID-19, all face to face workshop training is likely to have been cancelled. Trainers, Facilitators, Change Managers and HR Professionals around the world are facing the challenge of converting their material or creating new courses and delivering them in an online format.

There are many different platforms available, and the learner experience is different from face to face sessions in some important ways.

Who Will Benefit

Trainers, facilitators and subject matter experts from around the world. The course will cater for a range of experience levels in designing training content and delivering learning experiences.

Learning Aims

This series of virtual classroom workshops aims to speed the learning curve for those asked to deliver online training, facilitate team sessions, or lead strategic conversations. Participants should commit to attending all four workshops as the content builds through the four sections.

	Date and Time	Date and Time		Date and Time	Date and Time
Pre-programme	**Workshop 1: 90 mins**	**Workshop 2: 50 mins**	**Own Time Prep**	**Workshop 3: 2 hours**	**Workshop 4**
Questionnaire to establish confidence with topics	Getting Comfortable with The Technology	Adapting Presentation and Delivery Style	Use Resource Pack to Draft Own Session Plan	Designing and Adapting Course Materials	Practice with Feedback

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Learning Outcomes for Workshop 1:
Getting Comfortable with The Technology

- Able to schedule, invite participants and open a virtual training session
- Able to share screen using a PowerPoint presentation and other applications
- Able to show another participant how to share their screen
- Able to use another application for polling and delegate input e.g. Mentimeter

Learning Outcomes for Workshop 2:
Adapting Presentation and Delivery Style

- Able to maintain engagement and energy around every 8 minutes
- Able to present in "4D"
- Able to select appropriate visual prompts
- Able to handle distractions
- Able to handle questions and input in a timely way

Learning Outcomes for Workshop 3:
Designing and Adapting Content for Virtual Training

- Understand the differences between designing F2F and online training content
- Familiar with the basic principles of session design to achieve learning outcomes
- Understand how to establish the needs of your delegates
- Able to create a preparation plan to meet delegates needs
- Able to design interaction into the session
- Understand how to best prepare yourself

To book your place, email bruce.milroy@ethosconsulting.co.uk or call
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